

Cedar Crest Academy Bellewood Parent Association
Meeting Minutes
6/6/2025 2:00PM

CALL TO ORDER

The meeting was called to order at 2:00PM PST on June 6, 2025

ATTENDEES

Michelle Wang, Jessica Guo, Elena Saygo, Michelle Li, Mimi Li, Tan Shu, Shu Huang

ITEMS

☐ Updates from Cross

- *Presented by: Michelle W*
- *Discussion/Notes:*
 - GroupMe App is now available for all campus communications to enhance transparency.

☐ Financial Updates

- *Presented by Jessica Guo*
- *Discussion/Notes:*
 - **April Financials:**
 - Volunteer Hour Forfeitures: \$2,500 collected in April; reminder emails to be sent to unpaid families.
 - End-of-Year Event: \$1,181 spent in April and \$3,538 in May, totaling \$4,719.30.
 - Remaining Budget: Approximately \$1,000–\$1,200 proposed for 230 Cold Stone gift cards (\$5 each).

☐ Grade Level Social Program

- *Presented by: Michelle W*
- *Discussion/Notes:*
 - 3–4 classrooms expected to apply for the grant by year-end.
 - Michelle will promote, send reminders, and set a scheduling deadline.

☐ Year Books

- *Presented by: Elena Saygo*
- *Discussion/Notes:*
 - Arrival Date: June 13
 - Parent volunteers needed to collect photos.
 - Expedited shipping fee has been paid.

ADJOURNMENT

The Board Meeting was adjourned at 3:00 PM PST.